

Chesterfield County Electoral Board

Electoral Board Members

Caroline S. Emmons, Chair
Lynette P. Clements, Vice Chair
Susan J. Beals, Secretary

Electoral Board Meeting Minutes January 7, 2022

The following persons were present: Caroline Emmons, Lynette Clements, Susan Beals, Constance Hargrove, Missy Vera, Leslie Foreman and Matthew Abell.

Ms. Emmons called the meeting to order at 10:03 a.m. The minutes from the Sept. 9, Nov. 3 and Nov. 5 meetings were approved as presented.

The board discussed methods for following up on Election Day issues including addressing them at an annual December meeting after each general election.

Ms. Hargrove informed the board of proposed ballot orders for primary and general elections in the future. Ms. Hargrove also discussed voting machine allocations to precincts and training of officers of election. The board agreed to schedule a work session on January 27, 2022 to discuss these issues in further detail.

On a motion from Ms. Clements, seconded by Ms. Beals, the board voted to adopt a policy stating: In cases where a polling place located at a local school has been relocated to an alternate location due to the renovation of the school, whenever possible, the polling place location should return to the school once the renovation is complete.

On a motion from Ms. Beals, seconded by Ms. Clements, the board voted to change the precinct supply pick-up dates to remove the Saturday before the election and make the Sunday and Monday before each election the available supply pick-up dates for precinct chief officers.



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On a motion from Ms. Emmons, seconded by Ms. Clements, the board voted to revise the Officer of Election Interest Forms and Notice of Appointment Letter for Officers of Election.

Ms. Hargrove provided an update on redistricting and upcoming staff changes.

On a motion from Ms. Clements, seconded by Ms. Emmons, the board voted to organize with the following officers for 2022:

Chair: Caroline Emmons

Vice Chair: Lynette Clements

Secretary: Susan Beals

The board agreed to the following meeting dates for Spring 2022:

Jan 27 at 9 a.m.

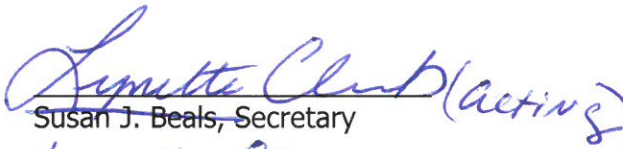
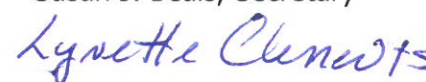
Feb 8 at 10 a.m.

March 10 at 10 a.m.

April 14 at 10 a.m.

May 12 at 10 a.m.

On a motion from Ms. Beals, seconded by Ms. Clements, the meeting was adjourned at 1:14 p.m.


~~Susan J. Beals, Secretary~~ (acting)




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