

Chesterfield Emergency Planning Committee
Meeting Minutes
April 7, 2022

Members Present:

Craig Eckrich (CPD-NW)

Bobby Lukhard (DuPont)

Consultants/Guests:

Amanda Leonard (DEV Generation – 3)

Joseph McCann (CSX)

Rena Parker (DuPont)

Robert Paxton (VDEM)

Kevin Pickeral (DLA)

Michael Tilley (Chesterfield Sheriffs Office)

Bill Walter (Fuji Film Wako)

EM Staff:

Jessica Robison

Steven Herring

Welcome and Introductions

Chair Bobby Lukhard welcomed everyone and called the meeting to order at 3:30 p.m.

Presentation: Emergency Management Alliance of Central Virginia

Jessica Robison, Chesterfield Emergency Management

Approval of Minutes

The March meeting minutes were not approved by the committee due to a lack of quorum.

Reports

Chairman's Report –

- Bobby announced that he is leaving DuPont effective April 8. He will be taking a position as the Hospital Readiness and Response Coordinator with the Central Virginia Healthcare Coalition (CVHC). He will continue to be the chair of the CEPC until June.

Emergency Management –

- The Chesterfield Employee Alerts were utilized to alert employees about the Tornado Warnings last week.
- The National Disaster Medical System (NDMS) plan continues to be revamped with a Tabletop Exercise planned for the fall.
- A Threat and Hazard Identification and Risk Assessment (THIRA) project is being looked at for Fiscal Year 2023 with the CEPC being utilized.

Community Emergency Response Team (CERT) –

- CERT Basic Training 68 is currently being held with an expected graduation date of April 21st. Current plans are to hold two more CERT Classes in the Fall along with CERT Training in the Summer for Chesterfield County Public Library staff.

Health Department/Medical Reserve Corps (MRC)

- None

Homeland Security

- Emergency Management is reaching out to gather information from Critical Infrastructures on behalf on Captain Cimbal.

Neighborhood Watch

- There are currently 136 active neighborhood watch programs in Chesterfield County.

CEPC Spotlight – Bobby Lukhard, CEPC Elections

Unfinished Business –

- None

New Business –

- The CEPC Bylaws are dated and do not account for the progression of Emergency Management. There is an interest to rewrite the by-laws to make them more inclusive of the whole community. Chesterfield Emergency Management is looking for feedback from the CEPC regarding the direction of the by-laws. Bobby stated that the committee has worked to be more all hazards over the past few years and agrees that it is time the by-laws start to reflect that. A current version of the by-laws will be sent out to the committee to allow for review. Bobby also stated that a subcommittee should be developed to spearhead the development of the new by-laws. Bobby stated he will be part of the subcommittee.
- Feedback is going to be requested from the committee regarding reinstating in-person meetings starting with the 2022-2023 season. Bobby is requesting what the committee would like regarding future formats, such as all in person or a hybrid blend. Rena stated she would appreciate an online option for those who can't be to the meeting in-person.
- Bobby asked for everyone to respond to the by-laws, comment on future presentations, and interest in chair/vice-chair.

Roundtable Member Discussion:

There being no further business, the meeting was adjourned. **The next CEPC Meeting will be on May 5, 2022 via Microsoft Teams.**