



**Fire Permit Application**  
 Department of Building Inspection, PO Box 40  
 9800 Government Center Parkway, Chesterfield, VA 23832  
 Phone: 804-748-1057  
 Residential Fax: 804-751-4713  
 Commercial Fax: 804-717-6080  
[www.chesterfield.gov/bi](http://www.chesterfield.gov/bi)

PERMIT #:

ASSOCIATED PERMIT #:

<b>WORK DESCRIPTION</b>	WHAT TYPE OF WORK IS TO BE PERFORMED (PLEASE CHECK):    RESIDENTIAL                  COMMERCIAL		
	<input type="checkbox"/> SPRINKLER <input type="checkbox"/> ALARM <input type="checkbox"/> KITCHEN HOOD SUPPRESSION <input type="checkbox"/> SPECIAL SYSTEM/SUPPRESSION <input type="checkbox"/> UNDERGROUND <input type="checkbox"/> OTHER		
	WORK DESCRIPTION:		
<b>ID</b>	CONTRACTOR NAME:		CONTRACTOR ID #:
			CONTRACTOR'S PHONE:
<b>CONTACT</b>	PRIMARY CONTACT PERSON:		CONTACT'S PHONE:
	CONTACT'S E-MAIL ADDRESS (IF YOU WOULD LIKE FOR US TO CONTACT YOU BY E-MAIL):		
<b>OWNER</b>	PROPERTY OWNER NAME (FIRST NAME, LAST NAME OR COMPANY NAME):		OWNER PHONE #:
	PROPERTY OWNER MAILING ADDRESS (SKIP, IF MAILING ADDRESS IS SAME JOB LOCATION):		
	PROPERTY OWNER CITY/STATE/ZIP (SKIP, IF MAILING ADDRESS IS THE SAME AS JOB LOCATION):		
<b>JOB INFO</b>	ADDRESS/LOCATION OF WORK TO BE PERFORMED (STREET #/STREET NAME/STREET TYPE OR SUBDIVISION LOT/BLOCK/SECTION):		
	IF APPLICABLE, WHAT IS THE SHOPPING CENTER NAME OR BUILDING NAME?		TENANT NAME:
<b>FIRE</b>	WHAT IS THE ESTIMATED COST OF FIRE ALARM/SUPPRESSION WORK ONLY (materials and labor)? Do not include the cost of structural, plumbing, electrical or other auxiliary work in this estimate.		EST. COST OF FIRE WORK ONLY:
			\$

<b>APPLICANT</b>	APPLICANT NAME (PLEASE PRINT):			
	REPRESENTING (NAME OF COMPANY):			
	APPLICANT SIGNATURE:			DATE:
<b>OWNER AFFIDAVIT</b>	<p><b>Complete this section only if you are an OWNER doing your own work, and are not subject to licensure as a contractor or subcontractor.</b></p> <p>If you are an owner and intend to do the work or subcontract the work, an Owner Affidavit is required certifying that you are the owner of this tract or parcel of land, that you have applied for this permit, and are not subject to licensing as a contractor or subcontractor. Signing the Owner Affidavit and obtaining the permit in your name, designates you, as the owner, responsible for the quality of the work and compliance with applicable state and local codes. This "Owner Affidavit" must be completed, with the signature of a person who witnessed your signature to this document, acknowledging your compliance with Section 54.1-1111 of the Code of Virginia. (Note: Lessees are owners per state law.)</p> <p>I, as the owner, will be responsible for the work performed on my property, and shall be responsible for compliance with all state laws regulating building construction and use, and compliance with all county ordinances.</p>			
	OWNER'S SIGNATURE:		DATE:	PLEASE PRINT OWNER NAME LEGIBALLY:
	I, as a witness, saw the owner of this property affix his signature to this owner affidavit, certifying that he is not subject to licensure as a contractor or subcontractor in the state of Virginia.			
	WITNESS' SIGNATURE:		DATE:	PLEASE PRINT WITNESS' NAME LEGIBALLY:
<b>OFFICE USE ONLY</b>	FIRE PERMIT FEE:			
	\$			
	OTHER FEE:			
	\$			
	STATE LEVY:			
	\$			
TOTAL PERMIT FEE:				
\$				
CASHIER:	DATE:	TENDER:		
		TZ	EZ	
		CF	IDT	