

**APPLICATION TO PERMIT WORK IN A COUNTY PUBLIC RIGHT-OF-WAY,  
EASEMENT OR OTHER AREA DEDICATED FOR PUBLIC USE**

Type of Public Property:    ( ) Road    ( ) Easement    ( ) Other

**Location of License Area:**

Property Address: \_\_\_\_\_

PIN: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Section: \_\_\_\_ Block: \_\_\_\_ Lot: \_\_\_\_

**Owner Information:**

Owner/Agent Name (circle one): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Numbers: Home: \_\_\_\_\_ Office: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

State the proposed improvements to be constructed or work to be performed:

\_\_\_\_\_  
\_\_\_\_\_

- A plan or sketch showing the dimensions and location of the improvements to be licensed must be attached to this application.
- When the completed application is received the request will be routed to appropriate departments for consideration.
- If approved, a license agreement will be prepared and forwarded to the applicant for signatures.
- The Real Property Office will, at the applicant's expense, record the license agreement.

Signature of Owner/Agent: \_\_\_\_\_

Date: \_\_\_\_\_

Submit this application and the required documents to:

Real Property Technician  
P. O. Box 608  
Chesterfield, Virginia 23832  
Telephone No.: (804) 748-1362  
Email: Realpropertyoffice@chesterfield.gov