



RESIDENTIAL PLANS REVIEW DELIVERY FORM

Chesterfield County Building Inspection
 P.O. Box 40, 9800 Government Center Parkway, Chesterfield, VA 23832
 Office: (804) 748-1057 Fax (804) 751-4713
www.chesterfield.gov/bi

Applicant _____ Contact _____

Phone number _____ Email _____

Job location _____

Subdivision _____ Section _____ Lot _____

Mail the plans when the permit is issued

Contact us and hold the plans for three business days

Building Inspection permit label

(Super) Master Plan Number

Type of work	Code edition
_____ New Construction (house) _____ Town House _____ Garage _____ New Construction (other) _____ Deck _____ Addition _____ Conversion _____ Renovation/Repair _____ Pool/ Barrier _____ Amendment _____ Revision _____ Restamp	_____ Current code edition _____ Other edition (specify year) Required Documents for Permit Application, New House Construction Permits will not be processed without: _____ Soil Report _____ I-joist/LVL Layouts _____ Wall Bracing Drawings and Calculations _____ Beam Calculations _____ Full House Sections _____ Roof Truss Layouts and Calculations _____ Roof Framing (Showing individual members)
Plan Review	Date Approved Not Approved
Contractor Contacted, E-mail / Phone	Date
Picked up / mailed plans back to contractor	Date
Corrected plans returned to Building Inspections	Date
Plan Review	Date Approved Not Approved
Contractor Contacted, E-mail / Phone	Date
Picked up / mailed plans back to contractor	Date
Corrected plans returned to Building Inspections	Date
Plan Review	Date Approved Not Approved