



**Chesterfield County, Virginia
Department of Planning**

9800 Government Center Parkway – P.O. Box 40 – Chesterfield, VA 23832-0040

Phone: (804) 748-1050 – Fax: (804) 717-6295 – Internet: chesterfield.gov

NOTICE OF NO SECOND DWELLING

Date: _____

Property Information	
Property Address:	
GPIN:	
Building Permit Number:	

I am the registered owner of the property listed above. I understand that the Chesterfield County Planning Department is reviewing my building permit based on the information provided by me on the permit application. The work being performed under this building permit does not constitute a second dwelling or provide for future improvements that would constitute a second dwelling as defined, per the definition of a *Dwelling or dwelling unit* as set forth in Article VI, Section 19.1-570 of the Chesterfield County Zoning Ordinance.

I understand that additional permanent provisions for sleeping, eating (including a second kitchen*), living, and sanitation (bathroom), including a separate entrance from the principle dwelling, are not permitted unless a conditional use is approved, per Article II, Division 1, Section 19.1-11 of the Chesterfield County Zoning Ordinance.

By signing this letter, I am confirming that the work performed under this building permit will not create and does not include the provisions for a second dwelling. I understand that if it is determined at a later date that the provisions for a second dwelling may exist, a Code Compliance Officer may issue a notice of violation if it is determined that a second dwelling does exist in conflict with the Zoning Ordinance in effect at that time.

*Any kitchen containing an appliance that uses 220 v (i.e. stove, micro-wave, induction oven, etc.) is considered to be a complete second kitchen.

_____ Date: _____
Property Owner Signature

_____ Date: _____
Property Co-Owner Signature

Print Name

Co-owner

Updated 02/21/19