



Amended on June 1, 2020 to add CDBG CARES Act Funds to the PY2019 Annual Action Plan

Amended on September 24, 2020 to make changes/additions to PY19 Projects including: partial reallocation of funding from Project: HOMES Mobile Home Repair and Replacement Program to support a new project, Project: HOMES Bermuda Estates Site Improvements, reallocation of funding from Better Housing Coalition's Rental Assistance Program to support BHC's Career Coordination Program (CDBG-CV), and changes to the project scope and location for Project: HOMES CHDO project.

Amended on January 15, 2020 to add additional CDBG-CV funds (CDBG-CV3 allocation) and reprogram \$120,000 CDBG-CV1 funding leftover from a cancelled program.

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The County of Chesterfield's federal program year 2019 to 2020 Annual Action Plan identifies the County's needs for affordable housing and neighborhood development, and covers a one year period from July 1, 2019 through June 30, 2020. The plan guides the expenditure of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) funds received by the County of Chesterfield from the United States Department of Housing and Urban Development (HUD). The Plan was developed through a comprehensive process involving county staff, housing and human service agencies, and local citizens. This resulting document will be used by the County in allocating funds under the CDBG/HOME and will also be used in conjunction with the County's Comprehensive Plan, the Strategic Plan, the Facilities Plan, and other underlying plans as the basis for redeveloping the community.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, was signed, providing \$5 billion for CDBG to rapidly respond to COVID-19 and the economic and housing impacts caused by this unprecedented crisis. Chesterfield County was allocated \$861,295 in CDBG-CV (Coronavirus) funding through the CARES Act. This funding will be dedicated to programs and activities that prepare, prevent and respond to the coronavirus. Per HUD guidance on the most efficient method for accepting the CDBG-CV funds, Chesterfield County is amending this 2019 Annual Action Plan to incorporate the CDBG-CV funded activities. The CDBG-CV funded activities will extend through federal program year 2020.

On September 11, 2020 Chesterfield was awarded an additional \$1,216,799 in CDBG-CV to address continued needs related to the pandemic, this 2019 Annual Action Plan has been amended once more to incorporate the new CDBG-CV activities. The funding will go towards existing CDBG-CV subrecipients to provide additional support to their successful, ongoing CDBG-CV funded activities, as well as towards new public service activities responding to COVID-19. See the Projects Section for detailed information on all of the CDBG-CV projects.

The CARES Act eliminated the CDBG regulatory 15% cap on the amount of a jurisdiction's grant (or any program income) obligated in a program year for "public services." Public services include those for people experiencing homelessness or elderly people, and services related to employment, crime prevention, childcare, health, drug abuse, education, fair housing counseling, and energy conservation. Most of the activities funded with CDBG-CV fall into this "public service" category as they are programs that aim to assist low- and moderate-income residents with financial, housing, medical, and legal needs, as well as assisting small/micro-businesses, as a result of the COVID-19 pandemic.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During the federal program years 2019-2020, the County of Chesterfield expects to achieve the following through the implementation of programs funded through CDBG and HOME:

### **Objectives**

Below are some key objectives that the County expects from its proposed CDBG and HOME Program Year 2019 Budget:

1. Enhance community attractiveness by reducing and preventing blight and derelict properties
2. Support programs that enrich lives
3. Safe, decent, and affordable housing

***All CDBG-CV funded activities have a focus on preparing, preventing and responding to the coronavirus while also falling under at least one of the above 3 objectives.***

## **Outcomes**

Below are some key outcomes that the County expects from its proposed CDBG and HOME PY2019 Budget:

- Project: HOMES, Richmond Metropolitan Habitat for Humanity, and Rebuilding Together Richmond will work to address critical and comprehensive home repairs for a cumulative 83 income-eligible homeowners in Chesterfield County, including repairs or replacement housing for approximately 20 mobile home households.
- Homeward will identify needs and trends in homelessness through the Homeward Community Information System and through regional data collection and analysis. They will coordinate homelessness prevention services for up to 300 former Chesterfield residents experiencing homelessness.
- Communities in Schools will provide educational support services to approximately 5,037 low to moderate income students at three elementary schools, one middle school, and one high school in the county.
- Funding to LISC and Humankind will provide approximately 350 income eligible residents with financial literacy education classes. Humankind will also provide fair interest vehicle loan funding to individuals with challenging credit histories that need access to transportation to get to work.
- Virginia Poverty Law Center will conduct surveys and outreach in seven mobile home parks located in LMI areas on the Route 1/Jefferson Davis Highway Corridor to provide the County with information regarding the resident's living conditions, unit ownership, housing stability, and environmental concerns.

- Project: HOMES will use HOME CHDO funding to construct two housing units on previously acquired land in the Ettrick community that will be sold to two LMI homebuyers.
- Housing Opportunities Made Equal will provide down payment and closing cost assistance to approximately three low-to-moderate-income first-time homebuyers

***Key outcomes for the CDBG-CV budget include assisting low- and moderate-income residents with financial, housing, medical, and legal needs, as well as assisting small/micro-businesses as a result of the COVID-19 pandemic.***

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Listed below are improvements experienced during the last year, Program Year 2018.

- Improved housing conditions of eligible owner-occupied housing units
- Increase in the number of low and-moderate income first-time homeowners assisted
- Increase in providing affordable new housing in existing neighborhoods through the construction of a 60-unit senior housing complex
- Provision of public service activities to eligible youth and adults that resulted in youth academic achievement improvement, and educational programs enriching the lives of LMI residents and businesses.
- Funding for three public facility projects to serve LMI census tracts

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The CDBG/HOME staff continually seeks to broaden public participation through personal contacts, meetings with representatives of public and private agencies, discussions and meetings with individuals and groups, and meetings and discussions with housing providers. The staff serves as a source of information on housing, economic development, and other community development needs. Chesterfield's CDBG/HOME program provides information and written materials to diverse groups and individuals. Materials are made available on-line and in the Department of Community Enhancement's administrative office. This process is helpful in focusing attention on strategic issues, such as the need for greater homeownership in the County and focusing on aging neighborhoods and economically distressed commercial areas of the County.

Numerous public meetings were held to gather citizen input on the 2019-2020 Annual Action Plan. Public meetings were held during the day and evening on March 5, 2019, and input was solicited at a public meeting held on September 5, 2018. A public hearing with the Board of Supervisors was held on March 27, 2019. The meetings and public hearing were advertised in the Richmond Times Dispatch, on the Internet on the County's website, as well as on County social media sites in accordance with the Citizen Participation Plan. Copies of the advertisements are provided in the Appendix.

Throughout the year, CDBG and HOME program staff meets with local agencies and groups. These include meetings with agencies that are part of the regional Continuum of Care (CoC) and meetings with the CoC as a whole, as well as the Richmond Community Development Alliance (RCDA).

The substantial amendment for the CDBG-CV funds was approved by the Board of Supervisors on May 27, 2020. In compliance with the Citizen Participation Plan, a public comment period was provided for the substantial amendment. It was advertised in the Richmond Times Dispatch, on county social media, and on the Department of Community Enhancement's website. A hard copy of substantial amendment information with proposed CDBG-CV funding allocations was also posted on the doors to the Community Development Office building for public view. Chesterfield was authorized by HUD to utilize a waiver that reduced the public comment period from 30 days to no less than 5 days for COVID related programming of funds. The public comment period for this substantial amendment was May 20, 2020 through May 26, 2020.

The second substantial amendment on this annual action plan, for the CDBG-CV3 funds, was approved by County Board of Supervisors at their December 16, 2020 meeting. The same public comment period process was followed, with a 5-day public comment period that included publication in the RTD newspaper as well as on the Community Enhancement website and county social media.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received in reference to the PY 2019 Annual Action Plan for CDBG and HOME funds at the Public Meetings held on March 5, 2019.

In response to the CDBG and HOME Budget Public Hearing held on March 27, 2019, the following comments were received:

Ms. Kelly King Horne, executive director of Homeward, stated Homeward is the planning and coordinating organization for homeless services in the greater Richmond region. She further stated the mission of the organization is to prevent, reduce, and end homelessness by facilitating creative solutions through the collaboration, coordination, and cooperation of regional resources and services. She expressed appreciation to the Board for their continued support.

Mr. Bob Innes, Board of Directors Chair for Communities in Schools of Chesterfield, stated the organization works directly inside schools, building relationships that empower students to succeed inside and outside the classroom. He expressed his appreciation to the Board for their continued support.

Ms. Ashley Hall, executive director of Communities in Schools of Chesterfield, stated the organization sees the incredible needs within the community for mentors, volunteers, and supporters who are ready to put forth the effort to partner with the families of students and the students themselves in order to inspire, nurture, and motivate them towards a bright future.

Mr. Larry Mulligan, vice president of finance and administration for Richmond Metropolitan Habitat for Humanity, stated the organization is committed to making affordable and safe housing a reality for low-income families. He thanked the Board for their continued support of the organization.

Ms. Alicia Warren, representing Richmond Metropolitan Habitat for Humanity, shared her testimonial of how the organization provided her family with assistance in a time of great need. She urged the Board to continue their support of the organization.

Mr. Lee Householder, chief executive officer of project:HOMES, stated project:HOMES is a nonprofit organization that takes an all-encompassing approach to housing. He further stated the organization

challenges the misconceptions of what defines affordable housing through the production and preservation of high-quality affordable homes, large-scale repairs, and improved accessibility and energy efficiency for existing homes.

Mr. Scott Kessler, president of Rebuilding Together Richmond, stated the organization helps people and neighborhoods in need by bringing together nearly 1,000 volunteers annually to repair homes and community spaces in surrounding localities. He thanked the Board for their continued support of their initiative.

Prior to the 5/27/20 public hearing where the Board of Supervisors approved the substantial amendment to incorporate the CDBG-CV funds, the county received several emails from organizations/community members to provide their support of the proposed funding allocations. These emails were forwarded to county leadership and the Board of Supervisors. See the Citizen Participation Outreach table in Section AP-12 for more information.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were considered in the preparation of this plan and were reviewed by the County to determine common and recurring themes to help establish priorities and projects for the plan.

## **7. Summary**

For the preparation of the Annual Action Plan, County staff sought citizen input through print advertisements, notices on county social media sites, numerous public meetings, a public hearing, and by posting information on the County's website.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CHESTERFIELD COUNTY	Department of Community Enhancement
HOME Administrator	CHESTERFIELD COUNTY	Department of Community Enhancement

**Table 1 – Responsible Agencies**

**Narrative (optional)**

Chesterfield's CDBG and HOME Grant programs are located in the Department of Community Enhancement. As the Lead Agency in development this Annual Action Plan, the Department of Community Enhancement assumes responsibility for oversight, administration, and distribution of CDBG and HOME grant funds.

**Consolidated Plan Public Contact Information**

Citizens may view the plan or share comments at the Chesterfield County Department of Community Enhancement during normal business hours. For additional information, please contact Chesterfield County, Community and Enhancement Department, Attn: Jessica Russo, Real Estate & Housing Coordinator, P.O. Box 40, Chesterfield, VA, 23832 or at [russoj@chesterfield.gov](mailto:russoj@chesterfield.gov).



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Chesterfield County Department of Community Enhancement has been identified as the lead agency managing and overseeing the development and implementation of programs and activities. The County became an entitlement community in 1992 and began accepting the Community Development Block Grant funds for the County upon its designation. Since its inception, Chesterfield has managed several additional federal grants including:

- Community Development Block Grant (CDBG)
- Home Investment Partnerships Funds (HOME)
- American Dream Down Payment Initiative (ADDI)

As of July 1, 2018, the CDBG/HOME grant programs were consolidated with a new county department, the Department of Community Enhancement.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

CDBG and HOME program staff meet regularly throughout the year with a variety of organizations involved in the provision or maintenance of housing for low- and moderate-income citizens and agencies providing other services to low- and moderate-income citizens. These discussions are designed to identify community needs and implement strategies for program enhancement.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Chesterfield participates in the regional Continuum of Care with the City of Richmond, Henrico County, Powhatan County, New Kent County, Goochland County, Charles City County, and Hanover County. At least two bi-annual point-in-time surveys are conducted through Homeward, the coordinating entity for the Continuum of Care. Chesterfield is also recommending funding Homeward with \$10,000 in CDBG funds for PY2019 to support their work in coordinating and improving access to homeless services, data collection and reporting on area homelessness, and systems-change efforts to improve outcomes and effectively end homelessness in the region.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Chesterfield does not participate in the ESG grant program.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Project Homes
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Project: HOMES is a partner of Chesterfield County for home rehabilitation and affordable housing development for LMI households in the County.Regular status updates and coordination meetings occurred throughout the program year regarding fair housing. Program adjustments occur as needed based on consultations and identification of issues and needs.
2	<b>Agency/Group/Organization</b>	HOUSING OPPORTUNITIES MADE EQUAL
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Projects

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HOME, Inc. is a 501(c)(3) nonprofit corporation and a HUD's approved housing counseling agency. It is a partner of Chesterfield County for foreclosure prevention services, affordable housing counseling, down payment assistance for LMI residents in the County. Regular status updates and coordination meetings occurred throughout the program year regarding fair housing. Program adjustments occur as needed based on consultations and identification of issues and needs.
3	<b>Agency/Group/Organization</b>	Better Housing Coalition
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	BHC was consulted throughout the year regarding low-income elderly housing projects that would provide affordable housing solutions for that specific demographic population.
4	<b>Agency/Group/Organization</b>	Richmond Metropolitan Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Projects

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Richmond Metropolitan Habitat for Humanity is a partner of Chesterfield for home rehabilitation for LMI households in the County. They were consulted throughout the year regarding needs and opportunities to collaborate with housing repair programs.
5	<b>Agency/Group/Organization</b>	COMMUNITIES IN SCHOOLS
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communities in Schools is a partner of the County, and was consulted throughout the year regarding the mentoring and after-school education of children at three low-income elementary schools in the County.
6	<b>Agency/Group/Organization</b>	Chesterfield County Department of Social Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Employment Services - Victims Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This department is a regular partner for identifying LMI households in need of housing rehabilitation assistance. Coordination meetings occurred throughout the program year. Program adjustments occur as needed based on consultations and identification of issues and need for improvements
7	<b>Agency/Group/Organization</b>	Chesterfield County Planning Department
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This department was consulted throughout the year for input on the County's housing and infrastructure needs, especially in low to moderate income areas of the County.
8	<b>Agency/Group/Organization</b>	SOUTHSIDE CDC
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Projects

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a previously funded agency still utilizing it's CDBG fund balance, communication with SCDHC entailed regular status updates and coordination meetings throughout the year.
9	<b>Agency/Group/Organization</b>	Rebuilding Together - Richmond
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff.
10	<b>Agency/Group/Organization</b>	JEFFERSON DAVIS ASSOCIATION
	<b>Agency/Group/Organization Type</b>	Services-Education Civic Leaders Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a currently funded project, regular status updates and coordination meetings occurred throughout the program year

11	<b>Agency/Group/Organization</b>	Chesterfield County Department of Parks and Recreation
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a currently funded project, regular status updates and coordination meetings occurred throughout the program year.
12	<b>Agency/Group/Organization</b>	Greater Richmond ARC
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a currently funded project, regular status updates and coordination meetings occurred throughout the program year.
13	<b>Agency/Group/Organization</b>	ST. JOSEPH'S VILLA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Child Welfare Agency Regional organization



	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Regular status updates and coordination meetings occurred throughout the program year as Saint Joseph's Villa completed construction of a PY 2017 CDBG-funded HVAC installation project.
14	<b>Agency/Group/Organization</b>	The Maggie Walker Community Land Trust
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Projects
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As a currently funded project, regular status updates and coordination meetings occurred throughout the program year.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Agencies not directly consulted were represented through other community meetings and discussions or were represented on Boards and Committees that were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Both include the goal of addressing homelessness and identifying housing needs.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

CDBG/HOME staff attend Continuum of Care general meetings, held quarterly, to keep updated with ongoing homeless prevention efforts throughout the Richmond region, including Chesterfield. Chesterfield is also a member of the Virginia Housing Alliance and the Richmond Community Development Alliance (RCDA), both of whom assist with identifying housing needs in the County.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A public meeting was held September 5, 2018 at one of the County's Community Centers (that are located in CDBG eligible area of the County) to obtain citizen feedback and to gather input on community development and housing needs. Additionally, on March 5, 2019, both a day and evening public meeting were advertised and held at both of the County's Community Centers on the 2019-2020 Annual Action Plan. A public hearing was held on March 27, 2019. A 30-day public comment period was also advertised on March 6, 2019, began on March 7, 2019, and ran through April 5, 2019 to obtain feedback on the Annual Action Plan for PY 2019. Due to an additional HUD allocation of \$95,339 in CDBG funds and \$53,650 in HOME funds, staff re-advertised a 30-day public comment period from April 21, 2019 to May 20, 2019. Throughout this process, a draft of the PY 2019 Action Plan was made available on the County's website and also available in hard copy in the Department of Community Enhancement.

The substantial amendment to incorporate the CBDG-CV funds into this Annual Action Plan was advertised from May 20, 2020 to May 26, 2020, with a Board of Supervisors Meeting on May 27, 2020 to approve the CDBG-CV funding. Due to the need to expedite actions related to the COVID-19 pandemic, HUD waived the 30 day public comment period provided each substantial amendment has no less than a 5 day public comment period. Complying with the Citizen Participation Plan, the substantial amendment was advertised in the Richmond Times Dispatch, on county social media, and on the Community Enhancement website. As county offices were closed to the public due to COVID-19, a hard copy of information on the amendment with proposed CDBG-CV funding allocations was also posted on the doors to the Community Development office building for public view.

The same citizen participation process occurred for the CDBG-CV3 substantial amendment, with a 5-day public comment period leading up to the December 16, 2020 Board of Supervisors Meeting. No comments were received in regarding the CDBG-CV3 substantial amendment.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	none	none (no comments were received in response to ad in the Richmond Times Dispatch regarding the initial Annual Action Plan development, nor were comments received regarding the substantial amendment to incorporate the CDBG CARES Act funding)	not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	none	none (no comments were received in response the posting on the Community Enhancement website or county social media regarding the initial Annual Action Plan development, nor were comments received regarding the substantial amendment to incorporate the CDBG CARES Act funding)	not applicable	<a href="https://www.chesterfield.gov/1223/Grants">https://www.chesterfield.gov/1223/Grants</a> , <a href="https://www.chesterfield.gov/4316/Public-Documents-and-Plans">https://www.chesterfield.gov/4316/Public-Documents-and-Plans</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	There were 0 attendees at both the afternoon and evening public meetings held on March 5, 2019.	No comments were received.	Not applicable.	

4	Public Hearing	Non-targeted/broad community	Seven members of the Chesterfield community came to speak before the Board of Supervisors at the scheduled public hearing on 3/27/20 for the FY19-20 CDBG and HOME proposed budget.	Ms. Kelly King Horne, executive director of Homeward, stated Homeward is the planning and coordinating organization for homeless services in the greater Richmond region. She further stated the mission of the organization is to prevent, reduce, and end homelessness by facilitating creative solutions through the collaboration,	All comments were considered during the development of the PY19 Annual Action Plan.	
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				<p>coordination, and cooperation of regional resources and services. She expressed appreciation to the Board for their continued support. Mr. Bob Innes, Board of Directors Chair for Communities in Schools of Chesterfield, stated the organization works directly inside schools, building relationships that empower students to succeed inside and outside the classroom. He</p>		
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				expressed his appreciation to the Board for their continued support. Ms. Ashley Hall, executive director of Communities in Schools of Chesterfield, stated the organization sees the incredible needs within the community for mentors, volunteers, and supporters who are ready to put forth the effort to partner with the families of students and the students themselves in order to		
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				<p>inspire, nurture, and motivate them towards a bright future. Mr. Larry Mulligan, vice president of finance and administration for Richmond Metropolitan Habitat for Humanity, stated the organization is committed to making affordable and safe housing a reality for low-income families. He thanked the Board for their continued support of the organization. Ms. Alicia</p>		
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				<p>Warren, representing Richmond Metropolitan Habitat for Humanity, shared her testimonial of how the organization provided her family with assistance in a time of great need. She urged the Board to continue their support of the organization. Mr. Lee Householder, chief executive officer of project:HOMES, stated project:HOMES is a nonprofit organization</p>		
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				that takes an all-encompassing approach to housing. He further stated the organization challenges the misconceptions of what defines affordable housing through the production and preservation of high-quality affordable homes, large-scale repairs, and improved accessibility and energy efficiency for existing homes. Mr. Scott Kessler, president of Rebuilding		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>Together Richmond, stated the organization helps people and neighborhoods in need by bringing together nearly 1,000 volunteers annually to repair homes and community spaces in surrounding localities. He thanked the Board for their continued support of their initiative.</p>		

5	Public Hearing	Non-targeted/broad community	Prior to the 5/27/20 public hearing where the Board of Supervisors approved the substantial amendment to incorporate the CDBG-CV funds, the county received seven emails in support of the proposed allocation from community members.	Heather Crislip with Housing Opportunities Made Equal (HOME) explained how HOME's foreclosure prevention program will allow HOME to support 50 Chesterfield residents impacted by the pandemic, and help to ensure stable homeownership for residents during this crisis. Kelly King Horne, with Homeward, stated that the proposed allocations will offer a broad range of	All comments were considered during the development of the CARES Act Amendment.	
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				<p>support for community members most impacted by the COVID-19 pandemic. The broad range of allocations, including homeless supports, prevention and rental assistance, food provision, healthcare assistance, youth services, and business supports, is likely to mitigate the negative impacts of the virus on the most vulnerable Chesterfield County</p>		
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				<p>residents. Jane Ferrara with LISC expressed her support for the proposed allocations and explained how the proposed CDBG-CV funding for LISC's Micro-enterprise relief fund will provide emergency assistance to small businesses that have been impacted by the COVID-19 pandemic, with a focus on minority-, woman-and veteran-owned micro-enterprises.</p> <p>Karen Legato</p>		
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				<p>with Health Brigade, expressed her support for the CBDG-CV allocation to Health Brigade's Integrated Care program, as this program will help to support over 700 low to moderate income Chesterfield residents with accessing the care services they need during the pandemic. Stephen Dickinson with Central Virginia Legal Aid Society offered his support of the</p>		
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				CDBG-CV allocations, specifically stating that the funding allocation for Legal Aid will assist low-income, elderly, and disabled residents who have been impacted by the pandemic through free legal representation and education. Lynn McAteer with Better Housing Coalition emailed to show support for the staff recommended allocations of the CDBG-CV funding,		
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				<p>explaining how protecting the housing of county residents is very important during this time, and that BHC's Rental Assistance program will play a role in doing so by providing rental assistance to their residents who have experienced job loss or reduction of hours as a result of the pandemic. Jovan Burton, with Partnership for Housing Affordability, offered comments in</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				support of the financial analysis proposed for shopping centers and businesses negatively impacted by the COVID-19 public health crisis, stating that the proposal would provide the county with a blueprint for assessing the viability of business centers impacted by the pandemic.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The following table outlines the anticipated resources from the HUD Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) that Chesterfield County anticipates having available during the 2019-2020 fiscal year (2019 program year) covered by this Action Plan. The CDBG-CV funds will be utilized for COVID-19 related activities through program year 2020.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,410,339	0	0	1,410,339	0	Used to address community development, housing, public service needs, and general grant administration

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	538,650	21,223	0	559,873	0	Used to provide homeownership through sales by rehabilitating existing vacant homes and new construction. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide down payment and closing cost assistance to income-eligible first-time homebuyers.
Other	public - federal	Other	2,078,094	0	0	2,078,094	0	CDBG-CV funds used to prevent, prepare for and respond to the coronavirus. CDBG-CV Round 1- \$861,295 (June 1, 2020 amendment)CDBG-CV Round 3 - \$1,216,799 (December, 2020 amendment)

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal CDBG funds will be leveraged in many ways. The approved public services programs that are awarded funding are typically working with a larger organization or funding streams. The CDBG funds are a piece of their funding that enables the organization to maximize program benefits for a larger group. The housing rehabilitation programs that are typically awarded funding rely on donations and volunteers to perform the work on the homes.

**The County asked for matching funds to be included in responses to the CDBG-CV RFP application submittal. Points were awarded based on leveraging federal funds. Applications received included private, local funds and philanthropic grant awards.**

The activities listed below will be utilizing program year 2019-2020 federal funds to leverage additional funds necessary for the completion of the projects. The projects indicated are reliant upon mortgage funds.

#### **Federal Resources**

- Community Development Block Grant
- Home Investment Partnerships Funds
- Section 8 Voucher Program: Vouchers in Chesterfield are administered through the Chesterfield County Department of Social Services, the Richmond Redevelopment Housing Authority, and the Virginia Housing Development Authority.
- Program Income

#### **Other Resources and Match**

- Low Income Housing Tax Credits (LIHTC): The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability.

- Private Mortgage Funds: Match contribution to HOME-eligible households is provided through the provision of homebuyer assistance provided by private financial institutions • Virginia Housing Development Authority Loans and Grants • Fee Waivers (Match): Chesterfield County Circuit Court waves land recording fees for the homeowner rehabilitation and downpayment assistance programs
- Private In-Kind Services (Match): Match contribution to HOME-eligible households is provided in-part through a volunteer assistance program with project: HOMES that utilizes the value of contributed labor and materials
- General Funds: Chesterfield County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate- income persons



**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan. County schools, recreation and community centers, libraries, and administrative offices are used for a variety of opportunities to serve citizens with programs meeting needs identified in the Plan. These uses include: public hearings, community meetings, educational classes and workshops, and general program outreach.

**Discussion**

No additional discussion.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance community attractiveness	2015	2019	Affordable Housing Non-Housing Community Development	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick	Support Housing Rehabilitation	CDBG: \$981,000 HOME: \$410,000	Homeowner Housing Rehabilitated: 81 Household Housing Unit
3	Support programs that enrich lives	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	JEFFERSON DAVIS HIGHWAY CORRIDOR	Support Public Services in Low/Moderate Areas	CDBG: \$207,000	Public service activities other than Low/Moderate Income Housing Benefit: 5860 Persons Assisted Homelessness Prevention: 300 Persons Assisted
4	Safe, decent, and affordable housing	2015	2019	Affordable Housing	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick	Increasing the Supply of Affordable Housing Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation	CDBG: \$981,000 HOME: \$495,000	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 81 Household Housing Unit

**Table 6 – Goals Summary**

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Enhance community attractiveness
	<b>Goal Description</b>	
<b>3</b>	<b>Goal Name</b>	Support programs that enrich lives
	<b>Goal Description</b>	
<b>4</b>	<b>Goal Name</b>	Safe, decent, and affordable housing
	<b>Goal Description</b>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following projects comprise the activities that will take place during the 2019-2020 program years to address the priority needs and specific objectives identified in the 2015-2019 Consolidated Plan.

The CDBG-CV funded projects comprise activities that will take place during the 2020 program year, and will address needs associated with preparing, preventing and responding to the coronavirus.

The CARES Act eliminates the CDBG regulatory 15% cap on the amount of a jurisdiction’s grant (and any program income) obligated in a program year for “public services.” Public services include those for people experiencing homelessness or elderly people, and services related to employment, crime prevention, childcare, health, drug abuse, education, fair housing counseling, and energy conservation. Many of the CDBG-CV funded projects are public service projects to address COVID-19 related needs.

#### Projects

#	Project Name
1	CDBG Administration
2	Communities in Schools
3	Homeward
4	Humankind's Ways to Work Program
5	Local Initiatives Support Corporation (LISC) Financial Opportunity Centers
6	Project HOMES Critical Home Repair Program
7	Project HOMES Mobile Home Repair and Replacement Program
8	Rebuilding Together's Homeowners Safe at Home Program
9	Richmond Metropolitan Habitat for Humanity's Critical Home Repair Program
10	Virginia Poverty Law Center's Mobile Home Park Study
11	Project HOMES Comprehensive Home Repair Program
12	Project HOMES CHDO
13	Housing Opportunities Made Equal's Down Payment and Closing Cost Assistance Program
14	CV - YMCA's Camp Hope and Summer Day Camp Programs
16	CV - Partnership for Housing Affordability's Commercial Shopping Center Revitalization Study
17	CV - Homeward's Non-Congregate Shelter Program
18	CV - HOME's Foreclosure Prevention Program
19	CV - Center for Healthy Hearts Satellite Support Center
20	CV - Colonial Heights Alliance for Social Ministry's Crisis Financial Support Fund

#	Project Name
21	CV - Local Initiatives Support Corporation (LISC)'s Chesterfield Business Recovery Fund (CBRF)
22	CV - Central Virginia Legal Aid Society's COVID-19 Eviction Protection program
23	CV - Health Brigade's Integrated Care for Vulnerable Chesterfield Residents program
24	CV - Chesterfield Food Bank programs
25	CV - CDBG Administration
26	CV - Better Housing Coalition's COVID-19 Career Coordination Program
27	Project: HOMES Bermuda Estates Site Improvements
28	CV - Homeward's Collaborative COVID-19 Homelessness Response Program
29	CV - PHA's Housing Resource Line
30	CV - Communities in School's COVID-19 Student Support Program
31	CV - RVA Community Foundation's COVID-19 Day of Service Program
32	CV - Latinos in Virginia's COVID-19 Financial Assistance Program
33	CV - ACTS Emergency Mortgage and Rent Relief Program
34	CV - St. Francis Home Covid-19 Subsidy
35	CV - HandUp Veteran Service Center COVID-19 Protection Program
36	CV - HumanKind's COVID-19 Employment Navigation Program

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Chesterfield County is guided by a strategic plan that provides the blueprint that is followed to achieve excellence in all areas and to provide a first choice community. Additionally, the County is guided by the Comprehensive Plan which was adopted by the Board of Supervisors on October 24, 2012. Both of these plans, in addition to HUD requirements, provide the foundation for the priorities and objectives that are included in the Consolidated Plan that will guide funding and progress for the period FY2015- FY2019 for the CDBG and HOME programs. A multi-disciplined team of County employees worked together on this process that added a front line citizen contact element to enhance and broaden expertise. The team utilized a scoring system for the decision making process that included requirements that a proposal must meet in order to be considered for grant funding and a point system for various parts of the process. Several goals were highlighted at the beginning of the process as follows: 1) reduce the administrative burden for oversight of the grant funds; 2) place a priority focus on revitalization efforts; and 3) choose plan goals and objectives that enhance the County’s outcomes by aligning with the Strategic Plan and the Comprehensive Plan in addition to adhering to HUD requirements. Funding is also based on completing existing open projects in order to meet a national objective as well as priorities outlined in the Consolidated Plan.

HUD encourages concentration of available funds in a focus area to enable a bigger impact. The county utilized this concept, and for the PY 2019 Request for Proposal process, placed HIGH priority on

applications serving a target area that included the Northern Jefferson Davis Highway Corridor and the community of Ettrick in southern Chesterfield. A map of the PY 2019 target area is included in the Appendix.

For the CDBG-CV Funding, priority was required for efforts mitigating the effects of COVID-19 directly to the end user. The County's program priorities for the CBDG-CV funding also included affordable housing/shelter, health related and food related programs and services, as well as business and employment retention.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Support programs that enrich lives Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Increasing the Supply of Affordable Housing Managing Grant Funds Effectively and Efficiently Reduce Conditions of Blight in Neighborhoods Support Public Services in Low/Moderate Areas Support Housing Rehabilitation
	<b>Funding</b>	CDBG: \$222,339
	<b>Description</b>	This project provides for the administration of the County's CDBG Program including the provision of technical assistance to sub recipients, citizens and other local agencies. Funds are used for the general operation and management of the Community Development Block Grant and HOME Investment Partnership grants.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	9800 Government Center Parkway, Chesterfield, VA 23832
	<b>Planned Activities</b>	This project provides for the administration of the County's CDBG and HOME grants including the provision of technical assistance to sub recipients, citizens, and other local agencies. Funds are used for the general operation and management of the Community Development Block Grant and HOME Investment Partnership grants.
<b>2</b>	<b>Project Name</b>	Communities in Schools
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Beulah Elementary School Ettrick



	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Program created to provide proactive, comprehensive, community-based interventions such as mentoring, lunch buddies, and group and individual counseling, for at-risk students and their families. Funds used to provide for tutor salary expenses, program materials, supplies and incentives for programs located at Bellwood, Chalkley, and Ettrick Elementary Schools, as well as Falling Creek Middle Schools and Meadowbrook High School.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5,037 Students
	<b>Location Description</b>	Bellwood Elementary School:9536 Dawnshire Rd, North Chesterfield, VA 23237 Ettrick Elementary School:20910 Chesterfield Ave, South Chesterfield, VA 23803 Chalkley Elementary School: 3301 Turner Rd, Chesterfield, VA 23832 Falling Creek Middle School: 4724 Hopkins Road, North Chesterfield, VA 23234 Meadowbrook High School: 4901 Cogbill Road, North Chesterfield, VA 23234
	<b>Planned Activities</b>	CIS student educational support programming at five schools in Chesterfield County located in CDBG-eligible census tracts: Bellwood Elementary, Chalkley Elementary, Ettrick Elementary, Falling Creek Middle, and Meadowbrook High Schools.
<b>3</b>	<b>Project Name</b>	Homeward
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick

	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Funds will be used to support Homeward's work in coordinating and improving access to homeless services, data collection and reporting on area homelessness, and systems-change efforts to improve outcomes and effectively end homelessness in the region. Public Service Activity.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 former residents experiencing homelessness
	<b>Location Description</b>	9211 Forest Hill Avenue, Richmond, VA 23235
	<b>Planned Activities</b>	Homeward focuses on three primary areas: identifying needs and trends in homelessness through the Homeward Community Information System (a web-based client tracking software which allows for a community level assessment of the service needs and usage) and through regional data collection and analysis, providing technical assistance to regional service providers to implement best practice programs for special needs populations, and serving as a catalyst for regional services to prevent and end homelessness.
<b>4</b>	<b>Project Name</b>	Humankind's Ways to Work Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	Funds will be provided as operational funding for Humankind's Ways to Work programming, which provides fair interest vehicle loans and financial literacy education to income eligible individuals with challenging credit histories.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	290 residents
	<b>Location Description</b>	800 W. Graham Road, Richmond, VA 23222
	<b>Planned Activities</b>	<p>Ways to Work provides fair interest vehicle loans and financial literacy education to working individuals with challenging credit histories. Clients are engaged in the program for 2-3 years, over which time they receive ongoing case management to help them build strong financial habits. As a result of the program, individuals build their credit, gain better employment, provide better opportunities to their children, utilize less public assistance, and improve their long-term financial stability.</p> <p>Individuals are referred to the Ways to Work program by other human services organizations, departments of social services, local employers, as well as friends and family. In the WtW program, clients work both one-on-one with their loan coordinator as well as attend a mandatory group financial education class and supplemental financial education workshops. HumanKind processes loan applications, approves loan requests, and originates all loans, which are then funded by a local bank.</p>
5	<b>Project Name</b>	Local Initiatives Support Corporation (LISC) Financial Opportunity Centers
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives

	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Operational funding towards three of LISC's Financial Opportunity Center locations in the City of Richmond and Petersburg.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	63 individuals
	<b>Location Description</b>	One Monument Avenue 413 Stuart Circle, Suite 300
	<b>Planned Activities</b>	The LISC Financial Opportunity Centers will provide one-on one coaching model links Chesterfield clients with resources empowering them to build their own financial independence. Furthermore, bundling the three services offered (financial, employment and benefits) is a unique approach that addresses the connectivity between all areas that negatively affect an individual's ability to build assets and become financially resilient.
6	<b>Project Name</b>	Project HOMES Critical Home Repair Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation
	<b>Funding</b>	CDBG: \$308,968
	<b>Description</b>	The Critical Home Repair Program (CHRP) will provide fundamental home repair services to eligible low income owner-occupied homes in Chesterfield County.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 homeowners

	<b>Location Description</b>	Countywide, with a priority on target areas
	<b>Planned Activities</b>	This program is designed to provide homeowners with basic health and safety related home repairs, which will improve the safety, livability, structure, and value of the unit.
<b>7</b>	<b>Project Name</b>	Project HOMES Mobile Home Repair and Replacement Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR
	<b>Goals Supported</b>	Enhance community attractiveness Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation
	<b>Funding</b>	CDBG: \$117,032
	<b>Description</b>	The Mobile Home Repair and Replacement Program will provide repair services or high-quality replacement units to residents who own their mobile homes and are currently living on private land or in a mobile home park in Chesterfield County.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 housing units
	<b>Location Description</b>	Countywide, with priority in mobile home parks located off of the Jefferson Davis Highway Corridor
<b>Planned Activities</b>	<p>Repair of Existing Units: using our existing Critical Home Repair program infrastructure, project:HOMES will perform community outreach, certify applicant's incomes, verify ownership and assess repair needs of each mobile home. Our construction management staff, with guidance from industry experts in the MHCCV, will prescribe, procure and supervise repairs to existing mobile homes where possible using CDBG funds for hard costs and program administration.</p> <p>Replacement of Existing Units: Where necessary, project:HOMES will utilize its housing construction staff, to replace deteriorated or substandard mobile homes with new units that will be constructed in such a way as to maintain or increase their value over time. We believe that from the steel frame up, mobile homes should be built like homes, not like cars. Replacement mobile homes will be</p>	

8	<b>Project Name</b>	Rebuilding Together's Homeowners Safe at Home Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	Senior/disabled homeowners that live in the Ettrick and Bensley neighborhoods will receive home assessments, interior repairs, and minor exterior repairs.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 homeowners
	<b>Location Description</b>	Locations within the Ettrick and Bensley communities.
	<b>Planned Activities</b>	Rebuilding Together of Richmond will assist 15 senior/disabled homeowners that live in the Ettrick and Bensley neighborhoods. Homeowners will receive home assessments, interior repairs, and minor exterior repairs. 12
9	<b>Project Name</b>	Richmond Metropolitan Habitat for Humanity's Critical Home Repair Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Beulah Elementary School
	<b>Goals Supported</b>	Enhance community attractiveness Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	Implement its Critical Home Repairs Program to assist 30% to 80% AMI. Priority focus will be in neighborhoods in the Dale and Bermuda Districts but will also include other areas of the County. Expected average cost of repairs per home: \$8,000 to \$15,000.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7-9 homeowners
	<b>Location Description</b>	Countywide, with a priority on Bermuda and Dale Districts
	<b>Planned Activities</b>	Seven to nine extremely low to moderately low-income households will receive exterior home repairs to improve the appearance and condition of their homes, as well as the removal of elements of blight from their lots.
<b>10</b>	<b>Project Name</b>	Virginia Poverty Law Center's Mobile Home Park Study
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG: \$77,000
	<b>Description</b>	Fund will be provided toward VPLC staff, who will conduct surveys/outreach in a minimum of 7 mobile home parks located in CDBG target areas.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	470 mobile home park residents
	<b>Location Description</b>	Mobile homes parks located along the Jefferson Davis Highway Corridor.
<b>Planned Activities</b>	The project consists of a door-to-door survey on housing conditions paired with community outreach. The survey will record park residents': 1) living conditions; 2) unit and title ownership; 3) housing stability; and 4) environmental concerns, such as park flooding or standing water. The data from the survey will inform and improve the services offered by government and nonprofits. For example, understanding who rents or owns deficient units within a park improves the allocation of help. Homeowners may need support with home-improvement, while tenants may need referrals to legal aid. This project not only identifies these needs but helps connect residents to service-providers.	

<b>11</b>	<b>Project Name</b>	Project HOMES Comprehensive Home Repair Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods Support Housing Rehabilitation
	<b>Funding</b>	HOME: \$410,000
	<b>Description</b>	Program will provide substantial home rehabilitation services to income eligible owner-occupied homes in the County.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 homeowners
	<b>Location Description</b>	Countywide, with priority on the target areas
	<b>Planned Activities</b>	The Comprehensive Home Repair Program will provide substantial home rehabilitation services to eligible low income owner-occupied homes in Chesterfield County.
<b>12</b>	<b>Project Name</b>	Project HOMES CHDO
	<b>Target Area</b>	Ettrick
	<b>Goals Supported</b>	Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Increasing the Supply of Affordable Housing
	<b>Funding</b>	HOME: \$85,000
	<b>Description</b>	Construct new affordable housing for low to moderate income homebuyers
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low to moderate income homebuyers



	<b>Location Description</b>	3901 Dupuy Road
	<b>Planned Activities</b>	Funding will be used to construct up to 10 single-family residential homes at the Annex Site/3901 Dupuy Road. The homes will be sold at an affordable price to low-to-moderate income homebuyers.
<b>13</b>	<b>Project Name</b>	Housing Opportunities Made Equal's Down Payment and Closing Cost Assistance Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Ettrick
	<b>Goals Supported</b>	Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Increasing the Supply of Affordable Housing
	<b>Funding</b>	HOME: \$43,650
	<b>Description</b>	Provide down payment and closing cost assistance, as well as housing counseling to help low-mod citizens buy their first home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 first-time homebuyers
	<b>Location Description</b>	Countywide, with a priority on the target area
	<b>Planned Activities</b>	HOME funds will be used to assist 3 households whose income is below 80% of the Area Median Income to become first-time homebuyers.
<b>14</b>	<b>Project Name</b>	CV - YMCA's Camp Hope and Summer Day Camp Programs
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$77,800

	<b>Description</b>	Support financial assistance for low-income families impacted by COVID-19 in Camp Hope emergency child care and summer day camp programs. This assistance ensure that qualifying Chesterfield residents classified as essential employees can continue to work keeping our community safe while their children are cared for. This financial assistance enables low-income families the ability to access these critical programs while promoting equity during the coronavirus pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 303 low-income children across the county will benefit from these programs.
	<b>Location Description</b>	Chester Family YMCA, 3011 W Hundred Rd, Chester, VA 23831, Manchester Family YMCA, 7540 Hull Street Rd, North Chesterfield, VA 23235, Midlothian Family YMCA, 737 Coalfield Rd, Midlothian, VA 23114, Swift Creek Family YMCA, 15800 Hampton Park Drive, Chesterfield, VA 23832
	<b>Planned Activities</b>	Provide CDBG-CV funding to the YMCA to support financial assistance for qualifying Chesterfield residents classified as essential employees to send their children to Camp Home emergency child care and summer day camp programs.
<b>15</b>	<b>Project Name</b>	CV - Partnership for Housing Affordability's Commercial Shopping Center Revitalization Study
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Support programs that enrich lives
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods
	<b>Funding</b>	CDBG-CV: \$40,000

	<b>Description</b>	This proposed study will be a financial analysis of two shopping centers in Chesterfield County that, as a result of the economic impacts of COVID-19, could be prime candidates for redevelopment. With the increased restrictions due to the pandemic, these shopping centers, many of which are located in older corridors, will be highly impacted in the form of additional vacancies and accelerated decline. Through this study two centers will be selected, through a filtering process, to undergo an evaluation for mixed-use development. This proposal provides Chesterfield with a blueprint for sustained economic stability in response to COVID-19 while addressing county priorities such as revitalization in older corridors.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Study will contribute to county's revitalization strategy related to COVID-19 impacts and will benefit the county as a whole.
	<b>Location Description</b>	Countywide analysis of shopping centers. The 2 shopping centers that will be focused on are to be determined through initial analysis.
	<b>Planned Activities</b>	PHA will conduct a financial analysis study that will include compiling data and analysis into a report that will provide Chesterfield with recommendations on redevelopment of two shopping centers impacted by the COVID-19 pandemic.
<b>16</b>	<b>Project Name</b>	CV - Homeward's Non-Congregate Shelter Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$130,000

	<b>Description</b>	To mitigate the risk of exposure to and transmission of COVID-19, Homeward is following CDC and HUD guidelines to expand the immediate pandemic response to identify and support those who are experiencing homelessness and are at risk for COVID-19. The primary goal of this program is to provide safe, non-congregate, indoor accommodations with supportive services and case management for those individuals who are experiencing an unsheltered situation, in an emergency shelter and are symptomatic of COVID-19, or have been discharged from a hospital and are awaiting COVID-19 test results. By implementing this program transmission of COVID-19 will be minimized because symptomatic individuals will be removed from their current congregate shelter or large homeless encampments.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	570 persons experiencing homelessness are estimated to benefit from this program.
	<b>Location Description</b>	6910 Midlothian Turnpike
	<b>Planned Activities</b>	Homeward will provide non-congregate emergency shelter for persons experiencing homelessness and are at risk of COVID-19. Supportive services and case management will also be provided.
17	<b>Project Name</b>	CV - HOME's Foreclosure Prevention Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$50,000
	<b>Description</b>	Housing Opportunities Made Equal (HOME)'s Foreclosure prevention program will aid those families that are experiencing imminent foreclosure triggered by the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 50 low-income persons will benefit from the foreclosure prevention program

	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	For those families that are experiencing imminent foreclosure triggered by the COVID-19 pandemic, HOME will assist them in making an action plan to help them gain control of their finances. Included in this process will be education to the homeowner about various options available to them through their lender. A specialist will work with the homeowner and the lender to navigate the loss mitigation process the obtain the best remedy. Additionally, the specialist will refer homeowners to resources such as workforce development centers, utility assistance programs, attorneys, etc. If denied by their lender for a loan workout, the specialist will assist the homeowner in making an imminent foreclosure action plan to ease their transition to alternative housing.
<b>18</b>	<b>Project Name</b>	CV - Center for Healthy Hearts Satellite Support Center
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$40,000
	<b>Description</b>	Center for Healthy Heart's Satellite Support Center will bring medical staff directly to an area of need, northern Jefferson Davis Highway. This program will increase access to medical services and provide free/low-cost medication while decreasing barriers related to transportation and language.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	450 low-income households are estimated to benefit from the proposed activities.
	<b>Location Description</b>	8820 Metro Court, Chesterfield, VA 23237
<b>Planned Activities</b>	The satellite site will provide bilingual support specialists as well as on-site nurses while providing links to valuable health related resources needed during this critical time.	
<b>19</b>	<b>Project Name</b>	CV - Colonial Heights Alliance for Social Ministry's Crisis Financial Support Fund
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick

	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$65,000
	<b>Description</b>	CCHASM has created a Crisis Financial Support fund to respond to the financial consequences faced by Chesterfield low-to-moderate-income residents as a result of the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	195 low-income households are estimated to benefit from the proposed activities
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	Qualifying residents would be provided a one-time assistance payment to help with utilities, mortgage/rent, emergency car repairs, medicine and similar obligations.
<b>20</b>	<b>Project Name</b>	CV - Local Initiatives Support Corporation (LISC)'s Chesterfield Business Recovery Fund (CBRF)
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$410,000
	<b>Description</b>	The CBRF will deploy grants, up to \$10,000 to small/micro businesses for their most urgent needs as a result of the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20-40 businesses are estimated to benefit from the proposed activities.
	<b>Location Description</b>	Countywide program

	<b>Planned Activities</b>	The CBRF will deploy grants, up to \$10,000 to small/micro businesses for their most urgent needs as a result of the COVID-19 pandemic. These needs include rent, payroll, and utilities. Virginia LISC will also provide grant recipients with technical assistance to help them recover sustainably. Technical assistance may be in the form of webinars, one-on-one coaching, peer-to-peer support, and aid accessing additional services and programs. With this cash infusion to support businesses, grant recipients will be able to retain their business, office space, employees, and supplies while sustaining or improving existing operations to provide essential goods and services to the community. Through this process recovery strategies will be developed and assistance will be received in accessing public and private resources and training.
<b>21</b>	<b>Project Name</b>	CV - Central Virginia Legal Aid Society's COVID-19 Eviction Protection program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$92,000
	<b>Description</b>	This program will assist with the civil legal needs of the most vulnerable residents of Chesterfield County resulting from the COVID-19 crisis and the government ordered shutdown in response to it.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 low-income households are estimated to benefit from the proposed activities.
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	This program will assist with the civil legal needs of the most vulnerable residents of Chesterfield County resulting from the COVID-19 crisis and the government ordered shutdown in response to it. CVLAS will do this by providing free legal representation and education to low income, elderly and other eligible clients in civil matters with a focus on eviction prevention.
<b>22</b>	<b>Project Name</b>	CV - Health Brigade's Integrated Care for Vulnerable Chesterfield Residents program

	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$120,000
	<b>Description</b>	This program will meet the increasing demand caused by the COVID-19 for medical and mental health by current and newly uninsured residents of Chesterfield.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1200 low-to moderate-income residents are estimated to benefit from the integrated health care services.
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	This program will utilize a combination of tele-health and safe on-site service delivery for those who need to be cared for in person. Providing needed services, including coronavirus testing, to these residents will mitigate the further spread of coronavirus and other communicable diseases.
<b>23</b>	<b>Project Name</b>	CV - Chesterfield Food Bank programs
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$61,000
	<b>Description</b>	Assistance with the operational costs of The Food Banks Food on the Move, Kids Program, and No Senior Hungry programs will help address food insecurity as a result of COVID-19.
	<b>Target Date</b>	6/30/2021



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 31,800 Chesterfield residents will benefit from the food bank programs.
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	Supporting the Food Banks programs will allow the Food bank to meet the increased demand brought on by the COVID-19 pandemic.
<b>24</b>	<b>Project Name</b>	CV - CDBG Administration
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR Providence Middle School Manchester Middle School Beulah Elementary School Enon Elementary School Matoaca Elementary School Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Support programs that enrich lives Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Managing Grant Funds Effectively and Efficiently
	<b>Funding</b>	CDBG-CV: \$165,001
	<b>Description</b>	Program Administration for additional administration and planning relative to these funds.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	9800 Government Center Parkway
	<b>Planned Activities</b>	
<b>25</b>	<b>Project Name</b>	CV - Better Housing Coalition's COVID-19 Career Coordination Program
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$30,000

	<b>Description</b>	CDBG-CV funds will be used for a Career Navigator to provide financial and career navigation services to residents of BHC's apartment communities whose employment has been impacted by the COVID-19 pandemic
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 75 individuals will benefit from the Career Coordination Program.
	<b>Location Description</b>	Winchester Greens: 2901 Bensley Commons Boulevard Market Square Apartments: 7300 Taw Ave.
	<b>Planned Activities</b>	The Coordinator will work with 75 households to ensure that they are financially secure through efficient budgeting and that each household has access to the financial supports and entitlements they are eligible for. Further, the Coordinator will provide career assessment and planning services and act as a liaison to employers, job fairs, re-training opportunities and perform other job-related assistance in soft skills and coaching as needed.
26	<b>Project Name</b>	Project: HOMES Bermuda Estates Site Improvements
	<b>Target Area</b>	JEFFERSON DAVIS HIGHWAY CORRIDOR
	<b>Goals Supported</b>	Safe, decent, and affordable housing
	<b>Needs Addressed</b>	Reduce Conditions of Blight in Neighborhoods
	<b>Funding</b>	CDBG: \$315,000
	<b>Description</b>	site improvements to Bermuda Estates Mobile Home Park including road, water, and sewer improvements
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 residents
	<b>Location Description</b>	Bermuda Estates Mobile Home Park - 12331 Jefferson Davis Highway
<b>Planned Activities</b>	site improvements to Bermuda Estates Mobile Home Park including road, water, and sewer improvements to the mobile home park to create more suitable living conditions for the residents.	

27	<b>Project Name</b>	CV - Homeward's Collaborative COVID-19 Homelessness Response Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$30,000
	<b>Description</b>	CDBG-CV funding will be used to support the continued implementation of the Collaborative Action Plan adopted by Greater Richmond Continuum of Care in November 2020 while simultaneously responding to immediate needs of those who are experiencing or at-risk of homelessness due to the COVID-19 crisis.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 households experiencing homelessness are estimated to benefit from this program.
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	Homeward supports and empowers a coordinated response to homelessness with a housing first focus. The coordinated system is designed to be easy for people to access while mitigating the risk of exposure and transmission of COVID-19. The goal is for homeless individuals and families to be able to access permanent housing while meeting the CDC and HUD guideline for COVID safety measures.
28	<b>Project Name</b>	CV - PHA's Housing Resource Line
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$55,000
	<b>Description</b>	HRL is a phone-based, coordinated referral network that serves the Richmond Region as a single point-of-entry access point to connect people with services ranging from eviction prevention and emergency financial assistance related to the COVID-19 pandemic to elderly tax relief and home rehabilitation.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	750 Chesterfield County residents are anticipated to benefit from the additional staffing of the Housing Resource Line.
	<b>Location Description</b>	Countywide program
	<b>Planned Activities</b>	Due to COVID-19, the HRL has seen a quantifiable increase in calls that require PHA to hire additional staff to help connect individuals impacted by the pandemic with services such as eviction protection and emergency financial assistance.
<b>29</b>	<b>Project Name</b>	CV - Communities in School's COVID-19 Student Support Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$270,500
	<b>Description</b>	Communities in School's student support services are designed to address the barriers presented by extreme poverty and social and racial injustice, with the goal of creating equitable academic opportunities for all students. These barriers are now greatly exacerbated due to the current health crisis and its collateral damage (economic hardship, trauma). With students learning from home, achieving learning equity is even more complex. Communities in Schools is shifting to serve students in and out of schools.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8750 students are estimated to benefit from CIS's programming, with 400 students receiving direct case management.
	<b>Location Description</b>	Bellwood, Chalkley, Ettrick, and Falling Creek Elementary Schools, Falling Creek and Salem Church Middle Schools, and LC Bird and Meadowbrook High Schools.

	<b>Planned Activities</b>	CIS Site Coordinators will provide supports such as home visits, family/student check-ins, basic needs, assistance with technology access, supplies for virtual and hybrid learning, and resources for more complex challenges like counseling and emotional support during the pandemic. CDBG-CV funds will be used to provide students with access to materials at home, including school supplies, math/literacy activities, ear buds with microphones for virtual learning, and other enrichment to support learning remotely. CDBG-CV funds will also be used to support family engagement during the pandemic, as family engagement is imperative while the students are learning at home. Since family engagement events are not able to occur at the schools, CIS will plan unique ways to engage families through social distanced and remote programming.
<b>30</b>	<b>Project Name</b>	CV - RVA Community Foundation's COVID-19 Day of Service Program
	<b>Target Area</b>	Ettrick
	<b>Goals Supported</b>	Enhance community attractiveness Support programs that enrich lives
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$12,000
	<b>Description</b>	As part of VSU's Day of Service Volunteer Program, CDBG-CV funds will be provided for volunteers to make improvements to public spaces in the neighborhoods around VSU, including the addition of benches and picnic tables to increase the opportunity for residents to have outdoor space to connect with neighbors in a socially distant manner.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All residents in the low-mod income neighborhoods around VSU campus will benefit from this activity.
	<b>Location Description</b>	Neighborhoods surrounding Virginia State University
<b>Planned Activities</b>	Volunteers will assist with building public infrastructure such as picnic tables and benches to install in public spaces around VSU to provide residents opportunity to connect with each other outdoors in a safe, socially distant manner during the pandemic.	
<b>31</b>	<b>Project Name</b>	CV - Latinos in Virginia's COVID-19 Financial Assistance Program
	<b>Target Area</b>	

	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	Support Public Services in Low/Moderate Areas
	<b>Funding</b>	CDBG-CV: \$75,000
	<b>Description</b>	CDBG-CV funds will be used to provide financial assistance for housing, food and utilities to at least 50 families of Spanish speakers who live in Chesterfield County and whose income has been impacted by the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 50 families will receive assistance from this program.
	<b>Location Description</b>	Countywide Program
	<b>Planned Activities</b>	Latinos in Virginia will work with at least 50 families to provide them with financial assistance with rent or utilities. Additionally, Latinos in Virginia will at least 150 families will receive information and referral services for other needs related to COVID-19.
<b>32</b>	<b>Project Name</b>	CV - ACTS Emergency Mortgage and Rent Relief Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Safe, decent, and affordable housing
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$200,000
	<b>Description</b>	ACTS will use CDBG-CV funds to provide emergency mortgage and rent relief to LMI residents whose income has been impacted by the COVID-19 pandemic.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	approximately 62 income qualifying households will be served by this program.
	<b>Location Description</b>	countywide
	<b>Planned Activities</b>	Payment of housing expenses-rent and mortgage payments for individuals harmed by Covid-19 and meeting HUD CDBG income limits.

<b>33</b>	<b>Project Name</b>	CV - St. Francis Home Covid-19 Subsidy
	<b>Target Area</b>	
	<b>Goals Supported</b>	Safe, decent, and affordable housing
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$55,800
	<b>Description</b>	CDBG-CV funds will be used to cover the increased cost of providing safe housing for elderly residents during the pandemic. PPE and other measures.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fifteen Chesterfield residents will be served.
	<b>Location Description</b>	65 West Clopton Street, Richmond Virginia, 23225
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Provide funding for adequate PPE purchases</li> <li>• Pay for additional costs incurred to keep residents safe during the pandemic and additional staff needs</li> <li>• Keep this elderly care facility safe during Covid-19</li> <li>• Overall cost of providing adults with disabilities adequate care and housing share increased, this funding fills that gap.</li> </ul>
<b>34</b>	<b>Project Name</b>	CV - HandUp Veteran Service Center COVID-19 Protection Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$20,993
	<b>Description</b>	CDBG-CV funds will be used to provide homeless veterans access to personal hygiene services (showers and laundry), nutritious meals and COVID-19 Protection Kits (refillable hand sanitizer, masks, and gloves).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 70 homeless veterans will be served through the program.

	<b>Location Description</b>	HandUp Community Resource Center, 6301 Old Warwick Road, Suite E. Richmond, VA 23224
	<b>Planned Activities</b>	HandUp will assist homeless veterans during the pandemic by providing a location for personal hygiene services (showers, laundry), have nutritious meals, and access COVID protection kits that include hand sanitizer, masks, and gloves.
35	<b>Project Name</b>	CV - HumanKind's COVID-19 Employment Navigation Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support programs that enrich lives
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$78,000
	<b>Description</b>	As unemployment rates have increased due to the pandemic, CDBG-CV funds will be used for HumanKind to focus on assisting client's growing needs as they relate to accessing employment during the pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 150 low- to moderate-income Chesterfield residents will benefit from this program.
	<b>Location Description</b>	Countywide Program
	<b>Planned Activities</b>	HumanKind will hire an Employment Counselor to provide employment counseling services to individuals whose employment has been impacted by the pandemic. These services will focus on meeting immediate needs of job seekers through resume assistance, job applications and interview preparation, and help connecting to benefits.



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The targeted geographic area for PY 2019, which includes the census tract block groups listed below, is the Northern Jefferson Davis Highway Corridor and the Town of Ettrick, both communities that have traditionally received CDBG and HOME grant funding. The Northern Jefferson Davis Highway Corridor was selected specifically to target investment in PY 2019 due to the recent adoption of the Northern Jefferson Davis Highway Special Area Plan in April 2018.

The table below reflects the geographic distribution for PY 2019 CDBG and HOME funds. These percentages do not reflect the percentage of funds that will be used for countywide for low to moderate income residents, approximately 53% of the total budget.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
JEFFERSON DAVIS HIGHWAY CORRIDOR	75
Providence Middle School	
Manchester Middle School	
Beulah Elementary School	8
Enon Elementary School	
Matoaca Elementary School	
Ettrick	16

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The County took a geographic approach to allocated resources beginning in Program Year 2015, with the focus of targeting the surrounding areas of each of the school building renovations outlined in the Capital Improvement Plan (CIP) planning process in order to update infrastructure and other improvements as part of a revitalization effort. The target area for assistance has strategically enable the County to have a more distinct and sustained impact on neighborhoods and communities that are served in order to assist low and moderate income families. Both the Capital Improvement Program and the process for selection of programs or improvements to be paid for with federal CDBG or HOME funding is based on guidelines set forth in the county's strategic plan, the comprehensive plan, the facilities plan, and the federal guidelines.

In Program Year 2019, the County is aligning its geographic priorities with the recent adoption of the

Northern Jefferson Davis Highway Corridor by the Chesterfield Board of Supervisors in April 2018. The Plan serves as a guide for the future growth and development of the area along the Jefferson Davis Highway Corridor between the boundary with the City of Richmond and Route 288, traditionally a low to moderate income area.

The CDBG and HOME funding recommendations are also based on a scoring system that includes requirements that must be met in order to be considered for funding. A point system elevates those proposals that meet the criteria and community needs which are then recommended by a cross functional team comprised of employees from various county departments that provide citizen contact elements that enhance and broaden expertise. The county is committed to a revitalization effort that will positively impact the property values and provide parity in infrastructure and stabilization in older neighborhoods. This effort will also provide a safer place in which to live and play as these neighborhoods begin to flourish and owners take more pride in home maintenance and neighborhood associations regain membership.

The CDBG-CV funded activities are looked at separately from the regular CDBG funded activities where the geographic priority areas are focused on the Northern Jefferson Davis Highway Corridor and the Town of Ettrick. The CDBG-CV funded activities are countywide in nature. These are public service programs that will assist low –and-moderate income households with financial, housing and medical needs related to the COVID-19 pandemic.

### **Discussion**

No additional discussion.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

In the 2019-2020 Program Year, Chesterfield County will provide affordable housing for 88 households with the rehabilitation of existing units, as well as the construction and sale of affordable single-family housing to eligible homebuyers.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	83
Acquisition of Existing Units	3
Total	88

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Rehabilitation improves lives by making necessary home repairs and accessibility modifications. Not only does it improve the living conditions for the homeowners, it also increases property values, assists in neighborhood revitalization efforts, and encourages other homeowners in the community to perform necessary maintenance on their homes. Additionally, homeownership programs for first-time homebuyers promotes investment in the oldest communities in the County.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Chesterfield County has no public housing.

### **Actions planned during the next year to address the needs to public housing**

N/A

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Chesterfield County supports outreach activities to homeless individuals in the jurisdiction.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The County's Department of Social Services has experience providing outreach, assessments and limited case management to the County's homeless population. The Case Managers identify and assist homeless individuals to transition from homelessness to securing more permanent housing. When deemed appropriate, the Case Managers will assist homeless individuals with the process (i.e. completing housing search, housing applications, rental security deposits, etc.) for obtaining housing. Case Managers, when necessary, will refer homeless individuals to Homeward to gain access to emergency shelter, and/or services required to transition from the streets to more permanent housing. Case Managers provide outreach to homeless individuals who are mentally and physically challenged, veterans, substance abusers, HIV/AIDS positive and victims of domestic violence. Also, Case Managers provide outreach services to the homeless population by disseminating information and making referrals to human service related resources. These resources include housing, mental and medical health services, substance abuse treatment, Social Security, and other entitlement programs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Chesterfield County partners with non-profit providers such as CARITAS, Home Again, and the YWCA, which provide emergency shelter and support services to homeless individuals and families.

Homeward's Non-Congregate Shelter program, funded with CDBG-CV, will provide safe, non-congregate indoor accommodations with supportive services and case management for those individuals impacted by the coronavirus. These non-congregate emergency shelters will help to mitigate the risk of exposure to and transmission of COVID-19 for those who are experiencing homelessness and are at risk for COVID-19.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

Chesterfield County partners with non-profit providers such as CARITAS, CCHASM, and the YWCA, who provide rapid re-housing assistance and support services to homeless individuals and families.

A Place to Start (APTS) is a regional program that serves individuals experiencing chronic homelessness and serious mental illness. APTS immediately houses these individuals. Housing provides the initial stability that then allows the individuals to meaningfully engage in services.

Virginia Supportive Housing (VSH) provides the housing services for this program and employs the Intensive Community Treatment (ICT) team that is comprised of an administrative assistant, a licensed clinician, a case manager, a nurse, a peer counselor, and a part-time psychiatrist.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The County employs a network of programs that assist individuals and families and financially sponsors many organizations that offer assistance.

## **Discussion**

The County does contribute funding and has agreements with many non-profit organizations to help the homeless population such as the Chesterfield Food Bank, the Colonial Heights Food Pantry and the Feed More program; the YWCA (to provide emergency shelter, counseling, case management, and direct financial support for Chesterfield residents); CARES (operate shelter 24 hours a day); Homeward (homeless services); and the Salvation Army (support for emergency shelters and to provide food and other assistance to area residents). Additionally, county staff serves as a representative on the Board for the Richmond region's Continuum of Care.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

To make housing more affordable to tenants, the county plans to continue to participate in the Section 8 Voucher Program. The county's participation in the program which is administered by the Virginia Housing Development Authority allows the county to make rental housing affordable to families. The program is administered by the Chesterfield-Colonial Heights Department of Social Services.

In the third quarter of PY 2018, Chesterfield Board of Supervisor's is scheduled to vote to allocate approve an allocation of approximately \$125,000 towards Housing Opportunities Made Equal's Down Payment and Closing Cost Assistance Program. This funding, if awarded, will assist approximately nine income-eligible first time homebuyers with purchasing their first home in the County. This program will provide education, counseling, and financial assistance to work to ensure that loans are affordable to these homebuyers.

CDBG-CV funded activities that address housing issues include Housing Opportunities Made Equal (HOME)'s Foreclosure Prevention program, which will assist residents facing imminent foreclosure due to the COVID-19 pandemic, and Legal Aid's Eviction Protection Program, which will assist low-income residents with civic legal needs and education with a focus on eviction protection amidst the COVID-19 crisis.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Specific actions during program year 2019-2020 to remove barriers and promote affordable housing include the following:

- Allocation of \$5,000 to go towards the facilitation of regional homelessness coordination services.
- The County's Residential Rehab Program grants a partial tax exemption for the rehabilitation, renovation, or replacement of older residential structures.
- Allocation of \$79,000 to go towards financial literacy programs, including a Ways to Work program, which will provide fair interest vehicle loans to income eligible individuals with challenging credit

histories.

- Allocation of \$1,370,000 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.
- Allocation of \$75,000 for CHDO activities aimed at increasing the supply of affordable housing for low- and moderate-income homeowners.
- Allocation of \$76,000 towards a survey/outreach effort in seven of the County's mobile home parks located in CDBG target areas. The purpose of the surveys is to collect data to inform the county on how to better serve the park's current residents.
- The County will also partner with Virginia LISC to operate a revolving loan fund, to provide below-market interest rate loans to qualified sponsors to initiate affordable housing projects in the County.

**Discussion:**

No additional discussion.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Chesterfield County undertakes a variety of actions to meet underserved needs, foster and maintain affordable housing, reduce lead based paint, reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies. These actions are part of the administrative culture of the County and will continue through the 2019 program year. With the addition of the CDBG-CV funds, the County will ensure that these actions remain high priority while addressing needs related to the COVID-19 pandemic.

### **Actions planned to address obstacles to meeting underserved needs**

While there are several constraints to meeting the needs of low-, very low-, and moderate-income residents, the primary obstacle is the lack of funding to fully address all needs. In response to the level of need, the County continues to provide \$262,000 in general funds towards various nonprofits in the community that offer public services to those in the County that have the most underserved needs. An example of one of the services that the County has funded in the past is assisting the special needs of families in need during the holiday season. Additionally, the Chesterfield/Colonial Heights Department of Social Services offers a free four-week financial wellness program for the citizens of Chesterfield and Colonial Heights and Chesterfield County employees. The goal of the program is to ensure that everyone has access to safe and affordable bank or credit union account while providing financial literacy.

Many of the CDBG-CV funded programs will focus specifically on addressing the needs of the low-, very low-, and moderate-income residents specifically related to the COVID-19 pandemic. For example, the Health Brigade and Center for Healthy Hearts programs both focus on reducing barriers to affordable medical care for Chesterfield's vulnerable and low-income residents. Chesterfield Food Bank's Food on the Move, Kids Program, and No Senior Hungry programs will work to meet the increased food insecurity need brought on by the pandemic. Additionally, Central Virginia Legal Aid's program will provide affordable legal aid, with a focus on eviction protection, to low-income households impacted by the pandemic.

### **Actions planned to foster and maintain affordable housing**

During PY 2019, Chesterfield County will commit a total of \$1,391,000 for homeowner rehabilitation and repair for 83 low- and moderate-income households, the majority of which will be elderly households. As part of that effort, for the first time ever, the County will be funding a mobile home park repair and replacement program to assist residents that live and own their own mobile home residence. The County will also allocate \$77,000 to the Virginia Poverty Law Center to conduct a survey of a minimum of seven mobile home parks in the County, to assess and determine the key housing needs of the individuals living in the park. To meet its CHDO requirements, the county will also commit \$85,000 in HOME funding to the rehabilitation and sale of two new homes to a low- and very low-income first-time

homebuyer. The County is also providing \$43,650 in HOME funds to Housing Opportunities Made Equal for down payment and closing cost assistance for approximately 3 LMI first time homebuyers in Chesterfield County. The County is also providing \$10,000 in assistance to Homeward, the region's Continuum of Care, for planning activities to help provide services to 300 former residents experiencing homelessness. The Department of Community Enhancement also utilizes volunteers throughout the year to help improve the housing conditions of low-income county homeowners and a program of facilitating the maintenance of affordable housing communities.

### **Actions planned to reduce lead-based paint hazards**

Chesterfield County will reduce LBP hazards through its housing activities that involve rehabilitation of existing owner-occupied structures using lead safe work practices, code enforcement, lead paint/healthy homes education to homeowners. The County requires all of its housing providers to follow Federal and County Lead Paint Regulations to ensure that lead hazards are reduced or in many cases eliminated.

### **Actions planned to reduce the number of poverty-level families**

The County will continue to support appropriate activities that preserve and expand the supply of housing that is affordable to low-income households. This will include support for providing housing opportunities for low-and moderate-income persons, through the CHDO program as well as funding for five different homeowner rehabilitation programs in PY 19. The Communities in Schools educational program also provides after school mentoring and tutoring to improve educational achievement (a significant factor in determining future income) for children residing in low-income housing communities. HumanKind's Ways to Work program as well as Local Initiatives Support Corporation's Financial Opportunity Centers will provide financial literacy education courses to income eligible Chesterfield residents.

### **Actions planned to develop institutional structure**

The County also has a designated staff position to administer the programs and activities funded with CDBG and HOME funds. Staff works with the individual County Departments, such as Public Safety, Social Services, Recreation and Parks, Planning, Public Utilities, and Building Inspections to develop procedures and coordination for administering programs that will be carried out by these divisions. Staff regularly tracks the production and effectiveness of all agencies, including subrecipients, tasked with implementing programs with CDBG and HOME funds. Adjustments are continuously made on an as needed basis.

### **Actions planned to enhance coordination between public and private housing and social**

**service agencies**

The Department of Community Enhancement will continue to participate in monthly meetings with county social service agencies, bi-monthly meetings with non-profit housing providers, and regular interactions with housing agencies and advocacy groups. The County will also remain an active and engaged partner of the Richmond region's Continuum of Care, the Virginia Housing Alliance, and the Richmond Community Development Alliance.

**Discussion:**

No additional information.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

Chesterfield County receives CDBG and HOME entitlement funds and does not expect to receive any program income in 2018-2019.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Chesterfield County plans to ensure continued affordability in its down payment assistance program through HOME recapture provisions as outlined in Section 24 CFR Part 92.254.

Homebuyers are permitted to sell their property to any willing buyer during the affordability period. However, recapture provisions are imposed if the property is voluntarily or involuntarily sold, rented, transferred or the owner no longer occupies the property as his/her primary residence during the affordability period. The amount recaptured is reduced on a pro-rata basis at the end of each full year that the homeowner owned and occupied the house as the principle residence measured against the affordability period. If the property is not sold or transferred during the affordability period, the HOME loan is forgiven at the end of the affordability period.

The affordability period is based on the amount of the direct subsidy provided to the homebuyer as follows:

HOME Investment Affordability Period

- Less than \$15,000 per unit 5 Years
- \$15,000 to \$40,000 per unit 10 Years
- More than \$40,000 per unit 15 Years

The amount subject to recapture is limited to the direct subsidy received by the homebuyer. Direct subsidy includes the amount of HOME assistance (including program income) that enabled the homebuyer to purchase the property. This includes down payment assistance, closing costs or other HOME assistance provided directly to the homebuyer and/or the difference between the fair market value of the property and a reduced sales price attributable to HOME development assistance.

The amount of the direct subsidy can only be recaptured from the net proceeds of the sale. Net proceeds are defined as the sale price minus superior loan repayment (other than HOME) and any closing costs. If there are no net proceeds, the HOME obligation is considered to be satisfied. Recaptured funds will be used for future housing projects. The County's recapture provisions are

enforced through a written HOME Agreement and a recorded Deed of Trust.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Chesterfield County plans to ensure continued affordability through recapture provisions as outlined in Section 24 CFR Part 92.254. These provisions are enforced through a HOME Agreement and a recorded deed of trust. A deed of trust note may also be executed for down payment assistance.

The HOME Agreement and the deed of trust specify the amount of assistance that must be repaid, the period of affordability, and the terms for repayment. The amount subject to recapture is limited to the direct subsidy received by the homebuyer. Direct subsidy includes the HOME investment that enabled the homebuyer to purchase the property. This includes down payment assistance, closing costs or other HOME assistance provided directly to the homebuyer and/or the difference between the fair market value of the property and a reduced sales price attributable to HOME development assistance.

The HOME investment amount to be recaptured is reduced on a pro-rata basis at the end of each full year that the homeowner has owned and occupied the house as their principle residence, based on the amount of net proceeds that are available to repay the loan. If there are no net proceeds, the HOME requirements are considered satisfied. If the property sold, rented, transferred, or the owner no longer occupies the property as the principal residence during the period of affordability the loan becomes due and payable.

Proceeds from the sale of properties using HOME funds will be recaptured and returned to the county. These funds will be used for future housing projects.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable.

Not applicable.

