

**ENVIRONMENTAL ENGINEERING CERTIFICATE
OF OCCUPANCY (CO) REQUEST
(BUYER'S SUBMISSION)**

Complete this document and mail to the below address or FAX directly to 804-768-8629

Chesterfield County
Environmental Engineering PO
Box 40 Chesterfield, VA
23832-0040

Date of Request: _____ Building Permit
Number: _____

Address: _____ Closing Date: _____

NOTE: All buyers of record must sign this document

Buyer: _____ Buyer: _____

Signature: _____ Signature: _____

The closing on the above referenced property is scheduled for the date noted. By my/our signature(s) above I/we acknowledge that I/we am/are aware that at the time of closing the final grading and stabilization of this property will not be completed. The builder has committed to completing these deficiencies as soon as conditions permit. I/we am/are aware that the builder has applied for a Certificate of Occupancy through the Chesterfield County Environmental Engineering Department.

As the future owner(s), I/we also request that Environmental Engineering recommend to the Department of Building Inspection that a Certificate of Occupancy be issued. I/we acknowledge that I/we in no way hold Chesterfield County responsible to rectify the deficiencies that exist on this building site/lot in its present state, and that the issuance of the CO relinquishes any authority that the EE Department has over the contractor to have the work completed.

I/we understand that an all weather access, such as a driveway or sidewalk, is required prior to Environmental Engineering recommending issuance of a Certificate of Occupancy.

I/we are making this request in conjunction with an accompanying request from the builder. If this request is approved, we have an agreement with the builder to have all of the remaining work on the lot, e.g., final grading, seeding, etc., as originally required by Environmental Engineering to be completed with the 90-day time frame.